**Activity**

Moving flightcases

**Location**

In and between venues & loading/unloading vans or lorries

**Staff allowed**

All

**Students allowed**

All manual handling trained students

# Risk Rating

# M3

**Date of creation/revision of MSP**

Created: 17.06.2019

**Before Use**

* Check the intended route is free of hazards or obstructions
* Assess flight case weight to determine how many personnel are required
* Visually inspect case handles to insure they are fit for purpose

**During Use**

* A first aider will be on call at all times in case an accident occurs, with a first aid kit to be kept easily accessible
* Move slowly and carefully with an appropriate amount of personnel for the size/weight of the case
* Never lift more weight than you are comfortable with
* Always use ramp and lift access where possible. Only carry cases down/upstairs when there are no other viable options