**Method Statement April 2014**

**Activity Working on the Tension wire Grid (TWG)**

**Location Milton Court Studio**

**Staff allowed Members of any department**

**Students allowed** Once trained

Year Ones Under staff supervision dependent on task

 Year Two Under staff supervision dependent on task

 Year Three Under staff supervision dependent on task

# Risk Rating A Staff member actively supervising work.

# B Second person in the area, member of staff nominally supervising

**C Second person in the area, member of staff aware of activity when not moving objects, focussing, fault finding**

**Special notes A maximum of 8 people can work on the TWG at any one time.**

###  There must be two people present when work is taking place in the TWG (no lone working)

**Date of creation of method statement** 2/4/2014

**Tasks, Associated Hazards, *Action to be taken to avoid hazards***

1. **Approved Tasks**

**A rated; When moving Scaffold pipe, rigging objects capable of passing through the grid, clamps, shackles, barrel clamps etc.**

**B rated; When moving Objects not capable of passing through the grid, Lanterns, cable etc**

**C rated; When not moving objects, focussing, fault finding**

1. **Main Hazards; falling objects, impact with structure in the TWG (banging head on crossbars)**

**Before entering the TWG;**

**Loose objects should be removed from the person.**

**Ensure that the 8 person limit is not exceeded.**

**Head protection should be worn at all times.**

**All tools should be attached to the person by an approved lanyard.**

**An announcement of people working in the grid must be clearly made.**

**Hard hats should be worn by anyone present under the TWG when any work is happening in the TWG.**

**Use the provided mats when kneeling on the grid surface.**

**In addition:**

1. **When performing A rated tasks;**

**The working lights must be on**

**The supervising member of staff should be identified.**

**An exclusion zone should be created and supervised, the whole studio floor should be kept clear of people.**

**Anyone visiting the studio when an exclusion zone is in place must be actively informed of its operation.**

**Scaffold pipe should normally be handled between 2 people who should ensure that it is firmly supported at all times.**

1. **When performing B rated tasks**

**The supervising member of staff should be identified.**

**Anyone working or visiting the studio must be actively informed of work in the TWG**

**Ensure there is a sufficient level of light to allow safe working.**

1. **When performing C rated tasks**

**The supervising member of staff should be identified.**

**Anyone working or visiting the studio must be actively informed of work in the TWG**

**Ensure there is a sufficient level of light to allow safe working.**